



GRACE
COMMUNITY CHURCH

**Grace Community Church
Covid-19 Safety Protocols and Timeline**

Offices: 5200 E. Cortland Blvd. Suite A-17. Flagstaff, AZ 6004, 928-774-8091
grace@allaboutgrace.com

Services: Sinagua Middle School, 3950 E. Butler Ave. Flagstaff, AZ 86004

Phase 1: March - June

Strategies:

- Zoom meetings for small groups and staff meetings.
- Online only services offered through Facebook and YouTube.

Social Distancing:

- N/A

Hygiene:

- N/A

Staffing & Operations:

- N/A

Cleaning & Disinfecting:

- N/A

Phase 2: June 14th - July

Strategies:

- Outdoor services at the Ministry Center (M.C.) and Sinagua Football Field.
- Online services are available through Facebook and YouTube.
- No Children's Ministry: Online resources available.
- Radio Broadcast of service for drive in service available.
- Restrooms available at Ministry Center.
 - Sanitizer stations will be provided
 - Signage with safety protocols posted.
 - Restrooms will be sanitized using CDC recommendations after service.
- Portable Toilets at Sinagua football fields.
 - Sanitizer stations will be provided
- All service of food or coffee is suspended.

Social Distancing:

- Observe recommended social distancing measures of 6 feet distance between parties.
- No common materials will be available including: bulletins, coffee, offering, etc.
- Offerings will be available online and drop off boxes near the entrances/exits.
- Safety protocol signage will be posted.

Hygiene:

- Encourage all attendees to wear recommended PPE.
- Staff and Volunteers for the church will be required to wear face coverings.
- Outdoor service will be conducted every two weeks.
- Allow time to observe if any cases of Covid-19 arise and re-evaluate the next meeting.
- Sanitizer stations will be available near the portable restrooms.
- Safety protocols will be posted.

Staffing & Operations:

- Provide training on safety protocols and proper cleaning and disinfection techniques.

Cleaning & Disinfecting:

- Provide intense cleaning, disinfection, and ventilation of common areas.
- Clean and disinfect frequently touched surfaces and all areas after they are touched and used, such as doorknobs, tables, and restrooms.

Phase 3: July-August

Strategies:

- Online services will be offered through Facebook and YouTube.
- Modified in person service will be offered every other week.
- Social distancing protocols will be observed inside auditorium.
- Staff and Volunteers for the church will be required to wear masks.
- All attendees will be strongly encourage to wear recommended PPE.
 - Grace will provide masks and gloves upon request.
- Attendees will be discourage from congregating inside the building
- Offering is available online and in drop off boxes.
- Hand sanitizer stations will be available at restrooms and all entrances/exits.
- Safety protocols posted at all restrooms and entrances/exits
- All service of food or coffee is suspended.

Social Distancing:

- 6 feet of distance between families/groups will be observed.
- Every other row will be closed with caution tape.
- Use both mini-auditoriums to maximize space.
- No common materials will be available including: bulletins, coffee, offering, etc.
- Offerings will be available online and drop off boxes near the entrances/exits.
- Safety protocol signage will be posted.

Hygiene:

- Safety protocols will be posted
- Hand washing capabilities will be available in all designated restrooms.
- Sanitizer stations will be available and entrance/exits of main auditorium.
- All staff and volunteers are required to wear face masks.
- Anyone that is sick or has felt sick in the last 14 days is encourage to stay home.
- All common areas including auditorium seats, restrooms, doorknobs, and handrails will be sanitized after service.

Staffing & Operations:

- Training service will be provided to train all staff and volunteers on recommended protocols and proper cleaning/disinfecting techniques.
- 6 feet of distance between families/groups will be observed.
- Practice the proper hygiene protocols.
- Anyone that is sick or has felt sick in the last 14 days is encourage to stay home.
- Main entrance/exit doors will be propped open.

Cleaning & Disinfecting:

- Provide intense cleaning, disinfection, and ventilation.
- Clean and disinfect frequently touched surfaces and all areas after they are touched and used, such as seats, doorknobs, tables, and restrooms.

Phase 4: August-Fall

Strategies:

- Online services will be offered through Facebook and YouTube.
- In person service with minimal social distancing protocols in the auditorium.
- Modified children's ministry.
- Sanitization of restrooms and common areas after service.

Social Distancing:

- Children's Ministry will resume with modified capacity observed.
- Age and grade groups will be isolated more to keep class size smaller.

Hygiene:

- Hand washing capabilities will be available in all designated restrooms.
- Sanitizer stations will be available and entrance/exits of main auditorium.
- Anyone that is sick or has felt sick in the last 14 days is encourage to stay home.
- No food or drinks will be served in Children's Ministry Services.
- Cease using common supplies: Use individually wrapped crayons, etc.
- No self-serve child check in.

Staffing & Operations:

- Training service will be provided to train all staff and volunteers on recommended protocols and proper cleaning/disinfecting techniques.
- Practice the proper hygiene protocols.
- Anyone that is sick or has felt sick in the last 14 days is encourage to stay home.
- Children's workers will be required to wear face coverings.
- Child Check in stations will be manned.

Cleaning & Disinfecting:

- Provide proper disinfection and ventilation.
- All children's ministry equipment, toys, and areas will be disinfected and sanitized after every service.



GRACE
COMMUNITY CHURCH

Covid-19 Safety Protocols for Guests

Protect yourself and others while visiting Grace Community Church. The following guidelines are recommended:

- Stay home if you have been sick or had a fever within the past 14 days
- Stay at least 6 feet apart from other guests
- If you are at higher risk for severe illness, we recommend avoiding places with large crowds. People at higher risk for severe illness include adults 65 or older and people of any age who have a serious underlying medical condition
- Do not touch your eyes, nose, or mouth.
- After leaving church service, use hand sanitizer. When you get home, wash your hands with soap and water for at least 20 seconds.

- Masks are welcomed but not required or judged.

Grace Community Church
Covid-19 Positive Test Policy and Procedures.

In response to a person testing positive to Covid-19 that attends a GCC event:

1. Communicate with members who may have come into contact with the person that has tested positive for Covid-19 and has attended a Grace Community event. Use the following statement:

We have recently learned a member of our family has tested positive for the Covid-19 virus. We are working on notifying members and staff that might have been in contact with the member. We will be taking steps to clean and sanitize the building according to recommended guidelines. While we learn more, we will take every precaution necessary. Please keep this member and their family in your prayers as they journey back to health.

2. Advise those with exposure to a person that has tested positive for Covid-19 to follow CDC recommended guidelines to self-monitor for symptoms. Follow CDC guideline if symptoms develop.
 - a. [CDC Signs and Symptoms](#)
 - b. [Quarantine vs Isolation](#)
3. Ask anyone that may have been exposed or is sick to stay home and not attend any church events for 14 days.
4. Deep clean and sanitize the areas that were affected after 24 hours.
5. If the event is at a Flagstaff Unified School District building, FUSD officials will be notified immediately.

In response to a person that is showing signs and symptoms of illness at a GCC event.

1. Separate anyone that exhibits symptoms of Covid-19 during hours of operation. Ensure that children are not left without adult supervision.
2. Help arrange safe transportation for anyone who becomes sick at the facility to their home or a healthcare facility.
3. Notify local health officials if a person diagnosed with Covid-19 has been in the facility and communicate with staff and members about the potential exposure while maintaining confidentiality.
4. Advise those with exposure to a person diagnosed with Covid-19 to stay home and self-monitor for symptoms and follow CDC guidelines if symptoms develop.
5. Close off areas used by the sick person and do not use the area until after cleaning and disinfection. Ensure safe and correct application of disinfectants and keep disinfectant products away from children.

If a staff member is exposed or tests positive for the Covid-19 virus.

1. Close off any area used for prolonged periods of time by the sick person.
2. Wait 24 hours before cleaning and disinfecting to minimize the potential for the employees being exposed.
3. During this waiting period, open outside doors and windows to increase air circulation.
4. Follow CDC cleaning and disinfection recommendations.
5. Determine which employees may have been exposed to the virus and need to take additional precautions:
 - a. Follow CDC recommended guidelines.
 - b. Inform other employees of their possible exposure to Covid-19.
 - c. Potentially exposed employees who have symptoms of Covid-19 should self-isolate and follow CDC recommended steps.
 - d. Potentially exposed employees who do not have symptoms should remain at home or in a comparable setting and practice social distancing for 14 days.
 - e. All other employees should self-monitor for symptoms such as fever, cough, or shortness of breath. If they develop symptoms, they should notify their supervisor and stay at home.

CDC Cleaning and Disinfection Recommendations:

- Wait 24 hours before cleaning and disinfecting to minimize the potential for employees being exposed.
- Clean dirty surfaces with soap and water before disinfecting them.
- To disinfect surfaces, use products that meet EPA criteria and are appropriate for the surface.
- Always wear gloves and gowns appropriate for the chemicals being used when you are cleaning and disinfecting.
- You may need to wear additional personal protective equipment depending on the setting and disinfectant product being used.